

Dear guests! Please provide details of your stay in Greifswald. Your data will be stored electronically and only used for administrative purposes at the University of Greifswald's Welcome Centre. Your data will not be passed on to third parties without your consent. Your data will be anonymised if we use it for statistical analysis.

<b>Personal details</b>	
Form of address	<input type="checkbox"/> Mr <input type="checkbox"/> Ms
Titel	<input type="checkbox"/> Prof <input type="checkbox"/> Dr <input type="checkbox"/> _____
Last name	_____
First/ given name	_____
Country of origin	_____
Home institution	_____
Status at home institution	_____
permanent email address	_____
<b>Information related to your stay in Greifswald</b>	
duration	from _____ to _____
address in Greifswald	_____ _____
expected status	<input type="checkbox"/> PhD student <input type="checkbox"/> PostDoc <input type="checkbox"/> visiting researcher <input type="checkbox"/> _____
financed by	<input type="checkbox"/> working contract with _____ <input type="checkbox"/> scholarship fostered by _____ <input type="checkbox"/> self-financed
<b>Hosting institution</b>	
Name of the institute	Name of your host
_____	_____
Email at the institute	Email of your host
_____	_____
Your telephone no. at your institute	telephone no. of your host
_____	_____
<b>Family</b>	
I will be accompanied by my partner/spouse	<input type="checkbox"/> yes <input type="checkbox"/> no
My children are coming with me	<input type="checkbox"/> yes <input type="checkbox"/> no
If yes, my children need to go to school	age ____    age ____
If yes, my children need child care/ kindergarten	age ____    age ____

### Accommodation

Would you please kindly note that the Welcome Centre Greifswald can only offer advice and some limited support in searching for accommodation. Unfortunately we cannot give any guarantees. We strongly recommend to ask your host for assistance.

Do you need support in finding accommodation?

yes  no

If yes,

from \_\_\_\_\_ to \_\_\_\_\_

Number of bedrooms

\_\_\_\_\_

### Further services

Do you need support in dealing with public authorities?  yes  no

Please send me the newsletter for visiting scholars and PhD candidates

yes  no

Declaration of Consent:

I agree that the Welcome Centre may collect and use my personal details, given above, to prepare and organise my stay in Greifswald.

yes

Notice of Right to Cancel:

I can cancel my consent in writing and at any time to the University of Greifswald, Welcome Centre, Domstraße 8, 17489 Greifswald or per email to [welcome@uni-greifswald.de](mailto:welcome@uni-greifswald.de).

\_\_\_\_\_  
Signature Academic Guest

Please return this form by email to [welcome@uni-greifswald.de](mailto:welcome@uni-greifswald.de) or by fax to the Welcome Centre + 49 3834 86 1180.